Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	V.N.S.B.LTD. ARTS AND COMMERCE COLLEGE,VADNAGAR
Name of the head of the Institution	Dr. Dilkhushbhai Ujamlal Patel
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02761222217
Mobile no.	9427349691
Registered Email	accollege022@gmail.com
Alternate Email	dilkhushpatel91@gmail.com
Address	Near Railway Crossing, Vadnagar
City/Town	Vadnagar
State/UT	Gujarat
Pincode	384355

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Mr. R.G.Rathod
Phone no/Alternate Phone no.	02761222217
Mobile no.	8866532217
Registered Email	accollege022@gmail.com
Alternate Email	dilkhushpatel91@gmail.com
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://cdn.storearmy.com/s/61c16a3f52395ebb411a6216/CD-1686280337105.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://cdn.storearmy.com/s/61c16a3f52395ebb411a6216/CD-1686025825814.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	1.58	2015	14-Sep-2015	13-Sep-2020

6. Date of Establishment of IQAC	15-Jun-2013

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Orientation Programme for	20-Jun-2019	325

newly admitted students	1	

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	UDISHA	KCG, GUJARAT	2019 365	50000
institution	NSS	HNGU,PATAN	2019 365	57012

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Conduct various activities under Saptdhara. • Organize inter collegiate volleyball tournament for boys in the college. • Participating in various activities at college, state, or national level through NSS/ NCC/ Sports. • Organize Motivational Education Exhibition and Business Fair and Open Counselling center. • Unveiling the statue of our former president and Freedom Fighter Shree Rasiklal Dave.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Timely arrange IQAC meeting and reform new committee.	In this academic year Four IQAC Meeting was conducted and prepare action plan and chalked out for the same.
World Yoga Day Celebration	Faculty and students performed yoga in college premise.
To schedule timetable and academic calendar	Faculty arranges classes as well as extracurricular activities as per their schedule.
To organize various extension activities	NCC/NSS /Sports units performed social service activities. Cleanliness Drive, tree plantation, Traffic awareness, etc.
Republic and Independence Day celebration.	Faculty, staff, members of the management, and local body members joined to celebrate Republic and Independence Day.
To arrange Intercollegiate tournament	Sports unit has organized Volleyball tournament for boys as given by the HNGUni, Patan and became the university champion in this tournament
To organize workshop	One Day Research workshop in Social Sciences at the state level by the psychology Dept. in college
To organize exhibition and business fair	The college organized one day Motivational Educational and Exhibition Fair in the college premise.
To open Counselling Centre.	The psychology department opened a counselling centre for benefitting the needed people. For their mental health.
To arrange various activities under Saptdhara and participate in various activities.	Faculty arranged many activities and competitions under Saptdhara like Cooking competition, Essay Writing, Elocution Competition, Best by Waste Competition, Song reciting competition, etc. Students of the college participated in various activities and competitions at regional, state, and national level.
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Vadnagar Education Society	19-Jun-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2021
Date of Submission	25-Jan-2021
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	the Institution has apt Management Information System. Frequent meetings with authority and management body occur at regular intervals. The Secretary of the government body who lives in the town itself is an inseparable part of the IQAC committee as well as the comprehensive administrative system of the Institution. He visits the Institution every week to get acquainted through the academic and management procedure. Thus, he is always in the rapport of the procedure and particular of the Institution becoming joining link between the Management Body and the Institution. Management created the system of management information system in the form of the secretary to cope up with ongoing activities of the whole campus along with focusing on the all over infrastructure of the campus. He always insists that the campus should remain clean, green, and safe. The management asks the data of the college regularly which covers CCTV cameras, parking lots, gardens, safety, and securities. During the academic year the principal provides the minute details regarding number of students and staff as well as finance status when needed to the Management. Besides, the management information system all the other necessary records are kept at hand by the principal for the information of the management. The President of the trust also visits the Institution at his own convenience though he always gets the necessary information from the Principal of the Institution as well as the Secretary.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our institution follows and implements the curriculum instructed by the affiliating Hemchandracharya North Gujarat University- Patan. It ensures effective curriculum delivery through a well-planned and documented process. The initiatives taken up for effective curriculum delivery are highly beneficial in the long run. Some of the members of teaching staff are the part of the Board of Studies of our University. They make significant contribution for curriculum modification and development. A new academic time table is prepared keeping in mind all the subjects equally. The IQAC, headed by the Principal, along with all the Head of the Departments prepare its Academic Calendar in line with the University Academic Calendar. The College strictly adheres to the academic calendar. The schedule of various academic activities of the college, Continuous Assessment, meetings with stake holders as well as internal and University examination is published in it. Faculty members distribute syllabus according to the interest and skills in their teaching. In the departmental meetings of the Head of the Departments with the teachers, they distribute copies of the departmental and individual timetables to the faculties. The faculties prepare micro teaching plan and follow it religiously. Each department conducts continuous assessment which includes unit tests, assignments, seminars, group discussions, presentation, quiz etc. The principal reviews the progress about the teaching-learning activity by getting the information from the members. Each faculty member is provided an academic diary for maintaining curriculum and proper documentation. For the effective implementation of curriculum, the teacher works out on the syllabus to be taught and writes units and chapters in the academic diary which he/she plans to teach in the class. Each department invites and arranges guest lectures of experts. The lectures are based on curriculum. For effective curriculum delivery, the College organizes academic tours and field visits for the benefit of students. The Curriculum is delivered effectively through ICT based educational tools, such as OHP, LCD Projectors, Language Lab, Departmental blogs, CDs, DVDs, Wi-Fi connection, Internet, etc. Students are provided materials to fulfil their needs of proper documentation. The College takes feedback on college activities and its functioning from the students, Parents and Alumni in manual format. Their suggestions are taken into consideration and accordingly worked on it. The students and teachers review the syllabus through feedback. These feedbacks are analyzed and discussed with the staff too. All faculty members have good rapport and coordination with each other for the growth and development of the institution.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	00	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NIL	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Gujarati, Economics, English, Psychology, History	15/06/2019
BCom	Accountancy	15/06/2019
MA	Gujarati, Economics	15/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
43	15/06/2019	1954
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Field Visit in Himalaya Company	65
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback has been studied thoroughly to know the comprehensive ideas of all the stakeholders. The requirements, if appropriate have been kept in priority to implement soon. In our Institution feedback of the students is generally taken manually. Feedback from the stakeholders especially students are taken manually keeping in mind five parameters: knowledge and skill about the subject, presentation skill, punctuality, attitude towards the student ability to solve the problem. Faculty wise data is received and analyzed column chart keeping in mind the above parameters. Another feedback for overall infrastructure of the college is also taken from the students to focus on the basic facilities of the campus. This feedback is divided into various categories like classroom, administrative office, library, playground, sanitation, drinking water, parking zone and all about amenities and infrastructure. The Institution is planning to receive online feedback of the students in the coming years to bring innovative improvements. The Feedback

process of the institution generally is categorized in this order: Feedback collected, analyzed and action taken, and feedback made available on website. The collected feedbacks of Alumni, Teachers, and Parents regarding syllabus and facilities of institution are generally analyzed properly for action taking procedure. Keeping in view the suggestions from all the received feedbacks the following actions have been taken in due course. Academic Facilities: (a) The syllabus related subject oriented books are purchased for the central library of the Institution. (b) For the benefit of students Experts lectures for difficult subjects/topics are organized. (c) Every department has been advised by IQAC to forward the suggestions through the teachers who have representation in Board of Studies for the modification of the latest syllabi in student's interest. (d) All the departments have been guided to revise the syllabus for needy students, in case of necessary situation. (e) The students are given ample exposer for reading magazines and books for competitive Examinations as well as the newspapers related to Employments in the central library. Physical Facilities: (a) Students and Staff members are provided mineral water (RO) facility. (b) The vehicle-parking facility has been extended for students as well as staff members. (c) The other amenities made available for all the beneficiary of Institute are well developed beautiful garden and nice playgrounds. (d) The college is situated at the center and nearby Railway and Bus stand, so the way can be familiar to everybody who wants to visit. Other Facilities: (a) In case of emergency need, Medical facilities are made available for both the students as well as the staff members. (b) Free consultation for legal advice is made available through reputed advocate of the town for both students as well as the staff members. (c) Besides academic issues, students can consult the teachers for socio-economic problems. Mentors have been appointed for this purpose. (d) The employees have been provided ample facilities for their career advancement in the form of Faculty development, Orientation Course, and Refresher Course. They are given duty leaves for attending various seminars, conferences, and specific workshops.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Gujarati, Economics, English, History, Psychology	680	657	650
BCom	Accountancy	130	99	99
MA	Gujarati, Economics	120	77	77

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2019	1806	114	22	0	8

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
22	20	14	10	2	3
View File of ICT Tools and resources					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student Mentoring System is beneficial for solving the comprehensive issues, problems of the students. It is as old as Indian tradition of Guru-Shishya. For the mentoring system all the students are divided among the mentors through average ratio. For this purpose, semester wise classes have been divided among the teachers. Due importance is given to the senior students for smooth and amicable administration and functioning. The counselling group will remain same for both the semesters irrespective of roll numbers reshuffling in the Second term. The counsellors are properly advice that they should aptly instruct and guide the students regarding Mentoring System. In case of immediate need the mentors, counselling report will be submitted to the higher authority. The counsellors are informed to guide their students to become regular, punctual both in their academic and social life. They should also take regular feedback from their students about their academic and other problems. The mentors will explain the students that they should inform their problem and need in return mode rather than oral talk. The students should prior to be informed to remain present in the important meeting where attendance is mandatory. In general talk students should be made acquainted about Extra- Curricular Activities like NSS, NCC Cultural Activities, Sports, Add on Courses offered and Vision – Mission of the Institute. Make the students aware to wear their Identity Card. Informed about Wi-Fi, Internet, and other Facilities available in the Institute. Mentors are informed to explain the students overall functioning of Academic System along with Examination Patterns. They should also guide them for their future career and development.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1920	22	1:87

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	22	1	0	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Nill	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	B.A.	Sem-6	23/04/2020	09/10/2020
BCom	B.Com.	Sem-6	23/04/2020	15/07/2020
MA	M.A.	Sem-4	23/04/2020	01/10/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

• The college is affiliated to HNGU, Patan and hence the systems mandated by the University are to be strictly followed by the college and introduced a system for both CIE and ESE. • The internal evaluation system of the college is revised from time to time. The college has introduced the CIE system for internal marking at the institutional level. • After the student gets admitted to the college the evaluation methods, both CIE and ESE, are communicated to the students by way of the prospectus, the college website and display notices on the board. • During orientation, the students are given a clear idea about the syllabus and evaluation procedures. • Examination committee prepares the unit tests timetables. They are displayed on the notice boards to help the students in planning for exam preparation. • The Exam Committee monitors the implementation and frequency of continuous assessment methods. • Internal evaluation is done based on three important criteria -1. Attendance10 Marks), 2. assignments (10 Marks) and 3. two internal unit test examinations (10 Marks) - coming to a total of 30 Marks. • After the conduct of internal unit test examinations, the answer sheets are evaluated within the stipulated time. • Retest examinations are conducted for students who have not attended the internal examination as per the timetable due to unforeseen reasons. • Mark sheets of internal marks are prepared with the utmost care and are displayed to the notice board for verification and grievances, if any, are addressed by the faculty.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Keeping in mind the University Academic calendar the IQAC prepares its Academic calendar. The Institution strictly implements it. Examinations at intervals are always an important scale to measure the potential of Students. As per the examination system of our HNGU, Patan, the valuation of students at any level in Bachelor of Arts/Commerce is done on 30:70 marking scheme. 30 weightage of the result is given to internal exams. This examination is held once in every semester. The students are supposed to appear for University Exam for the remaining 70 of marks. The planning of the approximate dates of examination is declared to the faculties and the students in the beginning of the semester through Academic Calendar. The HoDs on the instruction of the Principal and Examination Committee, assign responsibility of drawing question papers to their faculties. The examinations are conducted in a very healthy atmosphere. Examination committee performs the duty of both senior supervisor as well as local squad to control malpractices. The faculties submit the results after assessment within stipulated time limit. There is a transparent mechanism of reassessment of the answer sheet on need or demand. Moreover, college provides a facility of a separate room at the ground floor for the students who are physically challenged or having some temporary problem at the examination time. The students who remain absent on grounds like health reasons, participation in NCC, Sports, NSS or University level representation in cultural activities are given a chance of additional test.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://cdn.storearmy.com/s/61c16a3f52395ebb411a6216/CD-1686289236982.xlsx

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.A.	BA	Gujarati, Economics, Psychology, English, History	442	298	67.42
B.Com.	BCom	Accountancy	115	74	64.34
M.A.	MA	Gujarati, Economics	36	11	30.55

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://cdn.storearmy.com/s/61c16a3f52395ebb411a6216/CD-1686289600623.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	00	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Research Workshop	IQAC/ Psychology Department	06/01/2020
Abroad Seminar	IQAC/ Commerce Department	22/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Psychology	1
Commerce/Statistic	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Gujarati	1	3
International	English	3	3
National	Gujarati	3	3
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Gujarati	2
Psychology	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nill	0	Nil	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	NIl	Nill	0	0	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

Attended/Seminars/Workshops	0	2	3	0
Presented papers	4	7	0	0
Resource persons	0	2	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Celebration of Gaurav Din	IQAC/NSS/NCC	20	735
Extension activities in adopted village	NSS	2	78
Cleanliness Drive	NSS/NCC/Sports	5	145
Tree Plantation	NSS/NCC	15	140
Thalassemia Blood Test	NSS/Red Cross	5	369
Sanitation Campaign	NSS	2	15
Health Awareness Program	NSS	5	238
Women Empowerment	CWDC/NSS	8	425
Rally for Fit India	NSS/NCC	10	450
Traffic Controlling Program	NCC	2	25
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIl	NIL	NIL	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	NSS/NCC/ Vadnagar Nagar Palika	Village cleaning	4	75

Young Voters Awareness	NSS/NCC/ Election Commission of India	Young voters Awareness Lecture	3	250
Health Awareness	CWDC/NSS	Women gynec Problem Awareness Lecture	5	425
Health Awareness	NSS/ Rinar Foundation	Kidney Awareness	7	175
Health Awareness	Psychology Deparment	Meditation	3	83
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research Methodology	250	Management	1
Career Counselling	105	Management	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Carrier Guidance	Carrier opportunity in Abroad	Marden Carrier Academy	07/02/2020	07/02/2020	105
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Manav Utthan Trust	01/01/2017	Environment Awareness Programmes, Medical Health Camp. etc.	20
Smt.C.C. Mahila Arts Sheth C.N. Commerce College, Visnagar	11/03/2019	Teaching Learning and education	5
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12	11.56

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10417	750376	74	6335	10491	756711
Reference Books	16275	1597621	281	189332	16556	1786953
Journals	32	12350	28	11200	60	23550
CD & Video	96	12572	0	0	96	12572
Library Automation	1	0	0	0	1	0
Weeding (hard & soft)	1	0	0	0	1	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	60	2	2	0	0	8	8	40	0
Added	0	0	0	0	0	0	0	0	0
Total	60	2	2	0	0	8	8	40	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
12	11.56	11.56	11.56

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institution has prepared safety logbook register in terms of select variables such as CCTV, Electric equipment, Classroom furniture, Water purifiers, Drainage facility, fire safety equipment, and other Infrastructural amenities and Management is frequently informed about the status of all the items mentioned in the register. Even Governing Body of the trust takes direct initiative in the maintenance and upkeep of infrastructure and support facilities in consultation with the Principal and the IQAC. The Principal and the hired agency monitor the quality of maintenance of infrastructure and equipment. The caretakers of the equipment frequently examine them for timely maintenance and repairs to ensure performance and accuracy. The Principal, the IQAC and faculties of discipline committee oversee the maintenance of the classroom equipment. Senior students of different classes take care of preserving facilities in the college intact. The college building is lent to the Government for Competitive Exams when needed. Though college does not have a duly appointed System Expert to oversee the maintenance of the Computer Systems, there are some skilled persons from non-teaching staff and teaching staff who oversee the maintenance of computers in the Computer labs in the college. In case of any repairs beyond the capacity of the local staff, the college has gets help of the external agency to look after the maintenance of computer systems in the college. All Sports amenities are under the in charge of the Director of Physical Education. A room is kept aside for keeping Sports utilities. The management has employed a peon on its own for the upkeep of the ground, courts, and sports equipment. The maintenance of the Courts and ground

is done in time. Due time is allotted to students for using sports facilities. Common facilities like Ground, Seminar Hall and running track are provided to the public and to the neighbouring institutions on prior request and demand. Students can avail Digital Language Lab facilities on rotation basis. The students are allowed under the supervision of experts only. Seminar Hall is generally used to organize public speech, functions like various competitions at college level, meetings of Alumni or Parents' Association etc. This hall is availed for screening of films based on educational topics. Library facilities are open to the students of not only our college but also students and researchers of other institutes. Maintenance and utilization of library resources are done through strictly following the library rules. A register is maintained to keep the record of all the visitors. The maximum period of loan for books is two weeks. No person is allowed to tear out, write upon or make any mark in any book or article belonging to the library.

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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Post Metric scholarship	1356	5228900
Financial Support from Other Sources			
a) National	NIL	0	0
b)International	NIL	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga Day	21/06/2019	500	01
Research Methodology Workshop	06/01/2020	250	02
Oversees Guidance Seminar	07/02/2020	105	02
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	Oversees Guidance Seminar	0	105	0	0

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	7	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
00	0	0	00	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	91	B.A./B.Com./M.A./	Gujarati, Economics, English, Psychology, History, Accountancy	Various Institutes	M.A./M.Com./B.ed., M.Ed. M.Phil, Ph.D./
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	2
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cross Country (W/M)	State	15
Kabaddi (Male)	State	12
Kabaddi (Female)	State	11
Volleyball (Male)	State	12
Athletics	State	16
Badminton	State	2
Volleyball (Male)	National	2
Kabaddi (M/W)	National	2
Cross Country (M)	National	1
Ballbadminton	State	12

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Volley ball(Male)	National	1	Nill	1.49, 2.402	1. Chaudhari Mayurkumar P.,2. Chaudhari Fenilkumar A.
2019	Kabaddi (M/W)	National	1	Nill	1. 384, 2. 462	1. Thakor Rahulkumar R., 2. Thakor Kiranben B.
2019	Cross Country(M)	National	1	Nill	186	Thakor Kanuji G.
2019	Group Song	National	Nill	1	1.363,2. 122, 3.361, 4. 443	1. Parmar Ravinaben R. 2.Parmar Swetaben R. 3. Parmar Diptiben R. 4. Thakor Kau shikbhai R.

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our Institution has regular based students' Union. It comprises of students who got merit in their respective classes. Theses academically brilliant students formed as committee, meet frequently for the betterment and well-functioning of the institution for helping the academic and administrative Committee. The students Union of the college are active enough in various college-committees formed for academic, co-curricular and extension programmes and play a vital role in the co-ordination and co-operation in organizing the college activities. The Student Representatives play an important role in maintaining the code of conduct of the college and reporting any disciplinary issues to the committee members. The representatives help the class teacher in conducting class activities, Unit Tests, assignments as well as attendance of students. The Students Union also makes efforts to develop skills of students by involving them in planning and implementation of academic and co-curricular activities and provide them an opportunity to develop the leadership skill.

Library Advisory committee's major role is to upgrade the library facilities and to increase the utilization of library. The Committee always welcomes the suggestions from students. The committee conducts various activities like Books Exhibitions on certain occasions. The Cultural committee organizes various programmes like college Annual Function, Cultural programmes, preparing students for participation in various competitions at University, State and National levels. National Service Scheme NSS organizes all kind of social activities. NSS arranges annual NSS camp once in a year and adopts a village. At village students actively organize public awareness programmes such as village cleanliness, Awareness rally on social issues, lectures on women empowerment, ban on female foeticide, child education, voting awareness, animal treatment camps, de-addiction move, medical camp, street plays and cultural programmes for social awareness etc. It also implements Socio-economic survey of the village every year. Anti- Ragging Committee is supervisory and advisory committee in preserving Ragging free environment in college campus. AntiRagging committee is involved in designing strategies and action plan for curbing the nuisance of ragging in college. The major aim of the Grievances Redressal Committee is to function as a link between college administration, teachers and students. The Committee creates a healthy and safe atmosphere in the college. The Committee promotes transparent resolution of any issue or suggestion in confidential manner within prescribed time limit. There are other Committees also in the Institution to make facilitate and implement the functions of the Institution smoothly. Among all these committees, IQAC plays vital role for the overall, comprehensive development of the Institution.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

350

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Two Meetings organized

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution feels privilege and pleasure to state that our Educational trust is one of the most co-operative and reputed trust in North Gujarat rural region. The management body consistently takes care for comprehensive development of academic and infrastructural amenities of the campus. The institution believes in managerial concepts like team effective decision making and ICT application along with computerized administration. The administrative work is centralized with the harmonious system to implement policy plans in coordination with the management, the principal, and the staff members. The principal and Head of the Department of various subjects have the academic liberty to implement an innovative system in their respective subjects. At institutional level, important committees are formed to make the system quite smooth and effective. The IQAC becomes an active medium between the students

and teachers and obtain apt feedback from both. The faculty members are willing to bring innovative changes in teaching methods through new technology. For this training, when and where needed related workshop is organized for staff updating to for bringing positive changes. Every active effort or programme in the college is planned and organized with decentralized and participative management. The Secretary of the trust regularly visits the campus to become witness the progress of the Institution. If necessary, the meetings of all the Employees and Principal of the Institute along with the Secretary of the trust are organized to maintain the smooth functioning of the administration with quality development in teaching-learning as well as infrastructure growth. Besides, whenever the Institute organize any event in respect of academic, cultural, sports or annual function who so ever are involved into these activities feel highly enthusiastic. The Secretary along with the Principal and the Staff members readily join the events to grace and make the events successful. The Institution has kept a positive approach to make successful system of decentralization and participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	There is an introduction of uniform admission policy provided by our university for all the affiliated colleges. Hence any independent policy has no scope. The students get admission purely on the basis of their merit, i.e. their performance in HSC Board examination. The heads of the various departments are given preference to consider the aptitude and interest of the students, while granting the special subjects for the programmes. After the admission, in case of inevitable circumstances the students? application are granted to change the subject, only if the university rules permit.
Industry Interaction / Collaboration	University has introduced a system for both Continuous internal evaluation(CIE) and End Semester evaluation (ESE). In tune with the reforms made by the university, the internal evaluation system of the college is revised from time to time. The college has introduced the CIE system for internal marking at the institutional level. The Institute organizes two internal exams during the each semester. The entire internal evaluation process involves classroom evaluation, internal tests, Multiple choice question tests, Assignments, Seminars, Book review, Projects, etc.

	MoUs and collaborations are done by the institute with the industries for academic and research activities as well as for industrial visits and placements. Teachers and students are encouraged to visit the industries. Lectures by industry experts are arranged for teachers and students. Campus interviews are also arranged for the students of the institute through the placement cell. MoUs and collaborations are done by the institute with the industries for academic and research activities as well as for industrial visits and placements. Teachers and students are encouraged to visit the industries. Lectures by industry experts are arranged for teachers and students. Campus interviews are also arranged for the students of the institute through the placement cell.
Curriculum Development	The Institution is affiliated with HNGU, Patan and must follow the Curriculum decided by the University. More than 10 faculties are the member of BOS of our University, and they play their role in to Curriculum development and others teacher are giving their view and opinion regarding Curriculum development through them.
Teaching and Learning	Institute have sufficient well qualified and experienced staff in all the subjects. The teachers are facilitated and encouraged to use AV aids to make learning process more easy. Most of the teachers use ICT in teaching-learning process. The teachers are also provided and inspired to use of Models, charts, etc., for better understanding. The teachers are trained through workshops regarding teachinglearning process. The more interactive teaching is the strategy adopted by the institution. The institute encourages teachers for student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences
Human Resource Management	The IQAC of Institution has constituted a Research Committee to promote, facilitate and monitor research activities in the College. The research facilities like Separate research laboratories, the equipment

	for research, glassware and chemicals have been provided to research scholars.The Research Committee encourages and provides necessary guidance to researchers in submitting research proposals, publishing research publications and seminar proposals.The teachers are encouraged to apply for recognized research Guide of affiliated University. The institute encourages and facilitates the faculties for attending seminars/workshops and presenting their research papers. After calculating the workload at the beginning of the year, if more teachers are required, the government is asked for NOC for filling teachers. The teacher is recruited by the management for the purpose of not spoiling the study of the students till the completion of this recruitment process. Recruitment of non-teaching staff is also done as per requirement. Human resource management is done well by the organization by making proper use of every employee.
Research and Development	The faculty and the students are encouraged to attend seminars, conferences, and workshops to develop research-oriented culture among them. The teaching staff is constantly encouraged to undergo Doctoral Researches and undertake UGC Minor/Major Research Projects.
Library, ICT and Physical Infrastructure / Instrumentation	Central library is equipped with latest books, reference works, CDs, and journals. Library bears a reading room, Browsing Centre, Help Desk. Faculty members use PowerPoint Presentations while teaching. Institute has 13 ICT enabled classrooms. Institute bears all the necessary infrastructural facility and it also expands the existing facility.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The information of the different procedures raging from admission to the attendance and examination are informed to the students. The Principal along with the trust as well as the staff members keeps harmonious amicable rapport by creating mobile groups. All the tenders for repairing and renovations or purchasing sports items are decided or finalized. Whatever the

	new activities are conducted in the campus is published on the institutional website. Important information for auditing is transmitted through websites. The information of the college as well as the staff members are updated on the Institutional website.
Administration	Administration office is upgraded with internet with its regular maintenance. The office is well equipped with furniture, latest computers and internet connection. All types of accounts are generally prepared with Tally accounting.
Student Admission and Support	Rules of the admission are displayed on the notice board as well as website of the college. Moreover students are allowed to put forward positive, constructive suggestions in order to improvise infrastructure and teaching learning methods. Internal and external Examination programmes with seating arrangements and results are made easily available to the students. Through Library blog students can get all the necessary information related to syllabus as well as the question papers of the past examinations of different subjects.
Examination	There is an examination committee in the college. Internal Exams as well as Universitys External Exams at the end of the semester are organized in the college every year as per the present format of the affiliated university. The results of all the students are prepared and displayed on the notice board as well as Institutional website. There is transparency in internal examination. If needed, Students can apply for verification and reassessment.
Finance and Accounts	The latest software of the TallyERP-9 has been installed in to keep the data updated for the entire account of the college. All the accounts of receipts and expenditure is prepared and send to the authorities of the education department at the end the financial year. The entire data of accounts and finance are recorded in updated software.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee

of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. D.U.Patel	BAOU, GADHINAGAR	BAOU, GADHINAGAR	3000
2020	Dr. D.U.Patel	BAOU, GADHINAGAR	BAOU, GADHINAGAR	1400
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Training Workshop: How to face PEER Team	Training Of Online Admission Schedule	18/07/2019	18/07/2019	15	4
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
RC (Refresher Cource)	1	09/10/2019	22/10/2019	14
Short Term Course (E Conten Development)	1	14/05/2020	20/05/2020	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
15	15	3	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Govt. Group Insurance	Govt. Group Insurance	Govt. Group Insurance

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts are done by Tally software so authorities can monitor entries. There is a mechanism of checking, rechecking, and crosschecking of accounts by the Accountant, Office Superintendent, Administrative Coordinator and Principal periodically. Besides, an arrangement is made by the management for internal audit at least two times a year by C.A. firm, Hitesh Kansara, Mehsana. It finalizes the purchase of necessary equipment and books of the Institute. All purchases are done through a tender system. The state government periodically also does an external audit. The grant of state government is finalized only after the audit. The last government audit was done in January 2019.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	NIL
View File		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	C.A. appointed by Management
Administrative	No	Nil	Yes	C.A. appointed by Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. General Body Meeting with the Office Bearers of Parent –teacher Association

6.5.3 – Development programmes for support staff (at least three)

(1) Facilitating the faculty to participate in Seminars, Conferences, Workshops and Symposiums. (2) Providing moral and emotional support for career advancement and personal growth. (3) The members of the Teaching and Non-teaching Staff are felicitated in publicly for their outstanding performance or achievement in their respective field.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Submission of Data for AISHE portal

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	welcome Day Celebration	17/06/2019	17/06/2019	17/06/2019	433
2019	Celebration Of International Yoga Day	21/06/2019	21/06/2019	21/06/2019	500
2019	Tree Plantation	23/07/2019	23/07/2019	23/07/2019	140
2019	Visiting Historical Place (Vadnagar)	23/07/2019	23/07/2019	23/07/2019	75
2019	Best By West	05/08/2019	05/08/2019	05/08/2019	126
2019	Kabaddi Competition	19/09/2019	19/09/2019	20/09/2019	12
2019	Start Up Programme	21/12/2019	21/12/2019	21/12/2019	95
2020	Meditetion Vyakhyan	11/01/2020	11/01/2020	11/01/2020	110
2020	National Psychology Fair	29/02/2020	29/02/2020	29/02/2020	12
2019	Uni. Volley Ball Tournament	05/12/2019	05/12/2019	06/12/2019	236
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Health Awareness (Women gynec problem)	06/08/2019	06/08/2019	320	5
Women empowerment	07/08/2019	07/08/2019	330	20
Health Awareness (Kidney problem)	06/09/2019	06/09/2019	23	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
(1) The Institute conducts a Green Audit of its campus and facilities periodically. The Institute strives to keep its campus green, clean, neat, and eco-friendly by planting saplings every year. (2) The Institution has a big campus. New plantations of sapling are carried out every year at various parts of the campus to create green campus for providing more oxygen. The plants and trees are well watered and maintained. (3) Environment and Disaster Management is taught as Elective Generic as optional subject. (4) Students are motivated to nourish and take care of the plants and trees on the campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	2
Provision for lift	No	0
Braille Software/facilities	No	0
Rest Rooms	Yes	6
Scribes for examination	Yes	2
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	2	2	25/01/2020	1	Motivation Speech	Matdar Jagruti	250
2020	2	2	18/01/2020	1	Fitness Awareness	Fit India Rally	450
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospect of the college	15/06/2019	The Waste is an unavoidable process in the daily routine of any Institution. Curtailing the generation of waste and the proper disposal or recycling of the waste

		material is the main concern of the College. The College authorities with the support of NCC and NSS accomplish the mission of reducing the generation of waste material in the campus.The College insists the students to dispose their waste in proper manner. EWaste Electronic goods are put to optimum use and the life of the electronic items is extended by proper upgradation and maintenance. The College has collaborated with a local service provider for annual maintenance of electronic equipment and disposal of e-waste. Periodic checking ensures that nonworking or old electronic equipment are filtered out and disposedoff properly.The Institution also cares for the requisite attitudinal change in students. The College Students have made it a regular practice of organizing sapling plantation and Rain Water Harvesting programmes as part of their extension activities. The college campus accommodates many trees which shelter rare flora and fauna.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	21/06/2019	500
Independence Day Celebration	15/08/2019	15/08/2019	120
Republic Day Celebration	26/01/2020	26/01/2020	225
Young Voters Awareness Programme	25/01/2020	25/01/2020	250
Teachers Day Celebration	11/09/2019	11/09/2019	40

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• The institution has developed a Garden having various types of plants and trees. • The institution done green audit of the campus. • Tree plantation in campus by NSS and NCC unit. • Vehicle free and dust free campus. Green campus clean campus campaign. • Rain water harvesting. • Installation of Solar roof top panels.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices: Best Practice: 1 Anart Motivational Exhibition and Business fair The college decided to organize Anart Motivational Exhibition and Business Fair on 20th February 2020 in which many students, teachers and others people of surrounding areas of Vadnagar visited the Fair 2020. Besides the fair, the girls room, the Professional Training Centre and Counseling Center were inaugurated by the secretary of the Vadnagar Education Society Shree Dalsukhbhai Patel, Shree Jugalsinh Lokhandwala (MP), and Shree Ketanbhai Gheewala, accordingly. The guest of honour of this program was Smt. Shardaben Patel (MP). Best Practice: 2 Volleyball Championship The Inter collegiate tournament of Volleyball for boys organized in the college of HNGU, Patan this year in which the college became the champion and four boys promotes to the National level. Best Practice: 3 NSS volunteers won state level prize. The NSS day is celebrated every year on 25th September. On this occasion the college participated in many of the competitions and won the first in chorus song and second in many of the events. Four students of our college got the first rank at state level which was held at Vallabh Vidyanagar by representing the HNG university. Best Practice: 4 Students of Psychology won the medals. The National Psychology Fair was organized at Saurashtra University, Rajkot in which Vice chancellors of many universities of Gujarat, teachers, and students participated in this fair. Many students participated in this fair of this college and nine of them got the award for showing their talent.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

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7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the Institution aims at attaining excellence of students in academic world and preparing them to face the modern challenges to inculcate the skills and values necessary to succeed in real life and above all making them responsible citizens and real human beings with the quality of compassion and love. Our college library carries out certain activities which seem to reflect the vision and mission of the college. In the present world of extracurious techno-savvy generation, the library is the best learning resource in all higher educational institutions. The role of library can be more effective with some innovative edge added to it. With the vision of providing students more opportunities to get acquainted with the world of knowledge and information our Institution has always given priority to the promotion of enlargement of college library. To cater to the needs of students and scholars and provide them services to their satisfaction has been our main objective. The richness of the library is such that it helps the students not only in their studies but also their career development. The Library is rich and copious. The library facilities are extended, along with the college students,

to the students belonging to other colleges, research scholars and external students of the university, alumni of the college and citizen of the town. Many poor students are benefitted by this facility. Moreover, every year library arranges different programmes to create interest and enthusiasm among the students for books and for the active use of library. Such programmes include book exhibition, Vanchan Shibir (Reading Workshop), lectures etc. Vision of providing students more opportunities to get acquainted with the world of knowledge and information is fulfilled by an extra activity called Vanchan Abhiyan. Thus, library and its adjacent activities try to reflect the vision and mission of the college in its true sense. The College provides a very good platform to the students who seek achieve something in sports. Sports are an inevitable part of any institution. In our college students are interested in many games such as badminton, tennis, basketball, kabaddi, volley ball etc. The students participated at inter college inter university and zones level and secured prestigious rank as well as championship in different competitions. Frequent Blood donation camps, regular Rural Educational Up-liftman programmes through Village adoption activity and Daily Prayer before starting the study, Active teaching learning process, Students awareness programmes for Competitive Examination as well as the information about the provision of Job opportunities etc. are other distinctive performances the Institution keeps at regular intervals.

Provide the weblink of the institution
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8.Future Plans of Actions for Next Academic Year

• Due to Corona Pandemic following actions should be taken to ensure the online study of Students. • Training of teachers Regarding making academic videos. o Training regarding create Youtube Channels and uploading videos. • Training of teachers regarding MS TEAM software for online teaching. • Making Whatsapp group of teacher-students of each class to communicate easily. • Aware and train students about online teaching technology. • Training of teachers-students regarding Online examinations. • To play an important role to create and aware students among Corona Pandemic Social responsibility. To • organize various co curricular extracurricular activities online for students. • To organize finishing School Programme of Government • Organize various student and faculty development programme. • To made placement more efficient. To start academy for competitive examination. • To encourage student to participate in NSS/NCC/Culture/Sport activities. • Motivate students and staff to do research activity. • To motivate PG student regarding NET/SLET examination. • Enrich library by adding new reference books/ journal/periodicals /E resources. • Upgrade institutional website. • To reform examination pattern. • To extent the work and activities of IQAC like skill development. • To Arrange lecture series. • To arrange workshop for newly appointed teaching staff. • Celebrating various days. • To initiate various awareness programme.